



10 December 2018

Dear Parents/Carers

Changes to tutor time from January 7th 2019.

I am speaking to all students this week in Assembly to outline some changes to tutor time which will start on the first day of term, January 7th.

From January 7th we will be having a longer tutor time in the morning, it will be 25 minutes and there will not be an afternoon registration. Instead students will go straight to lessons for Period 5 after the lunch break.

We are making this change to ensure that we use tutor time in the most effective way, for example to deliver key aspects of PSHE (personal, social, health education) curriculum. Two sessions each week will cover PSHE work previously delivered in our ECM lessons and will run alongside the Curriculum and Enrichment Days. Having the longer session in the mornings will also mean that we will be able to put in additional support and intervention for identified students such as literacy work or preparation for examinations for KS4 students. We will also be able to ensure that our students are fully prepared for the future in terms of Careers Education Information Advice and Guidance (CEAIG).

The start and the end of the day will remain exactly the same but the timings of the lessons, break and lunch-time will be slightly different. Please see the amended timings which will come into place of January 7th.

- Start of the day still 8.40am for 8.45am start
- Tutor time 8.45am – 9.10am
- Lesson 1: 9.10am – 10.10am
- Lesson 2: 10.10am – 11.10am
- Break: 11.10am – 11.30am (5 minutes warning at 11.25)
- Lesson 3: 11.30am – 12.30pm
- Lesson 4: 12.30pm – 1.30pm
- Lunch: 1.30pm – 2.10pm (5 minutes warning at 2.05)
- Lesson 5: 2.10pm – 3.10pm

If you have any queries, please contact the Academy by email; office@ernulf.cambs.sch.uk or telephone 01480 374748.

Yours sincerely

Ms Tracy Brogan

Principal